

DATE :

**THIS LETTER SHOULD BE PRINTED ON CO'S ORIGINAL
LETTERHEAD**

To,

Sadhana Agencies.

R.K House ,Opposite Allhabad Bank,
Vidyanagri Marg,Santacruz East
Mumbai -400098
India.

DEMAND LETTER

Sub: **Our Requirement of Manpower from India**

Dear Sir,

In terms of power of Attorney given to you , We hereby Authorize you to recruit our own behalf to your company, the under mentioned category on the following terms and conditions.

| Category | Salary | Nos |
|----------|--------|-----|
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OTHER TERMS AND CONDITIONS

1. Period of employment : 2 years – Renewable
2. Place of employment : UAE
3. Accommodation : By Company
4. Joining Tickets : By Company
4. Transportation : By Company
5. Food : By Company
5. Working Hours : 8 Hours Duty
6. Medical Benefits : As per labour law
7. Provision in regards to renewal of contract : Mutual Consent
8. Leave benefits : As per Labour Law
9. The passport of the worker, being the property of the Government of India, shall not be confiscated by the employer under any circumstances. The passport will be retained by the worker at all times and will be produced before the Embassy of India, as and when called for.
10. The employer will be responsible for obtaining valid entry permit for the Employee, and in case the Employee is refused continuation of employment in the country, the Employer shall pay the compensation at the rate of 3 months salary and also repatriate him to his country of origin at the cost of the employer.
11. Payment of compensation to the employee in case of disability, permanent injury arising of and incurred while on duty will be provided for in accordance with the local labor laws. In the event of death of the employee, the employer will make suitable arrangements for disposal of the dead body and for sending his personal belongings, dues, and legitimate savings to his dependent relatives in India at Employer's cost.

For

(Company Name)

Authorised Signatory. (Sign & Seal of the Company)